

# Rules of "Netiquette" for Online Learning



TO MAKE SURE YOU SOUND RESPECTFUL, POLITE, AND KNOWLEDGEABLE WHEN YOU POST IN AN ONLINE LEARNING ENVIRONMENT, PLEASE USE THE FOLLOWING NETIQUETTE SUGGESTIONS:

#1.

Before posting your question to a discussion board, check if anyone has asked it already and received a reply.

#2.

Stay on topic. Don't post irrelevant comments, links, thoughts, or pictures.

#3.

Don't write anything angry/sarcastic, even as a joke. Without hearing your tone, others might not realize you're joking.

#4.

Don't type in ALL CAPS! If you do, it will look like you're yelling at others.

#5.

Respect the opinions of your classmates. If you feel the need to disagree, do so respectfully.

#6.

If you reply to a question from a classmate, make sure your answer is accurate. Do not guess!

#7.

Remember to say "Please" and "Thank you" when asking for help from your classmates.

#8.

Be brief. If you write long responses, it's unlikely anyone will spend the time to read it all.

#9.

If you ask a question and many people respond, summarize all the answers and post it to benefit your whole class.

#10.

If you refer to something your classmate said, quote a few lines from their post so others know which post you're referencing.

#11.

Don't badmouth others or call them names. You may disagree with their ideas, but don't mock the person.

#12.

Run a spelling/grammar check before posting. Use complete words and sentences in all posts.

#13.

Be forgiving. If your classmate makes a mistake, don't badger him/her for it. Let it go - it happens to the best of us.

#14.

Before asking a question, check the course content or search the internet to see if the answer is easy to find.

#15.

Reach out to your teacher if you have any questions/issues. They are still here to help, even virtually!